



College Chaplain

Job Description

DIVISION/DEPARTMENT: Student Engagement

DATE TO BE FILLED: Immediately

SALARY: Commensurate with Experience

SUMMARY

The applicant selected for the position will be required to direct, coordinate, and administer campus religious life activities including conducting services and assembly programs, counseling students, teaching classes, and developing special religious emphasis programs. Specifically, the applicant will plan, coordinate, and conduct worship services, vespers, and assembly programs and plan and coordinate religious emphasis week activities. The applicant will provide counseling and advice to students regarding personal, social, cultural, and religious matters. The applicant will provide guidance and assistance to student organizations regarding specialized religious activities, and plan and coordinate campus Sunday school programs. The applicant will also serve as a liaison with The Mississippi Annual Conference, community churches, and organizations to stimulate interest in campus religious activities, serve on committees, and represent the college at professional workshops, seminars, and conferences. The applicant will prepare a variety of reports and analyses reflecting progress, adverse trends, and appropriate recommendations and conclusions. Additionally, the applicant will be expected to have credentials that will allow them to teach religion and philosophy courses.

QUALIFICATIONS

The applicant must have a Master's degree and at least two years of teaching and pastoral experience. The applicant must be affiliated with the United Methodist Church and the applicant must be able to articulate the church-relatedness United Methodist experience to students, faculty, and staff. The applicant should be computer literate and have good communication skills.

SPECIAL INFORMATION

The Federal Government requires that every individual hired since May 31, 1987, complete the I-9. This requirement is in response to the Immigration Reform and Control Act of 1986. Form I-9 has been developed to verify that persons are eligible to work in the United States.

ABOUT US

Rust College is a historically black college located in Holly Springs, Mississippi. Rust is a private, coeducational, four-year, residential, comprehensive Liberal Arts institution affiliated with the United Methodist Church. Founded in 1866, the college faculty, staff, and students are comprised of diverse social, cultural, ethnic, racial, and national backgrounds. The college is located 35 miles east of Memphis, TN, with forty-seven buildings on a one hundred twenty-six-acre campus. Often referred to as the "citadel on the hill," the campus and historic town provide the perfect backdrop for fulfillment of the mission to equip and inspire students for excellence and service in their communities and throughout the world.

RUST COLLEGE IS AN EQUAL OPPORTUNITY\AFFIRMATIVE ACTION EMPLOYER

TO APPLY

Persons interested in the above position should submit a cover letter, resume, unofficial transcript of the highest educational level completed, and three references, including contact information, to careers@rustcollege.edu.

(Please put the job title in the subject line; you may attach your materials as Word or PDF documents).

Mrs. Angela Williams, Associate VP for Human Resources
Rust College
150 Rust Avenue
Holly Springs, MS 38635

Closing Date:

Open Until Filled

Posting Date:

4/2025